

Thanks for downloading our nannies application form.

If you would like to apply to join Riverside Nannies, in the first instance either phone us on 020 7374 6363 or 020 7374 6364 or 020 7536 9566 or email us your completed application form to info@riversidechildcare.net

[PLEASE SCROLL DOWN](#)

Job History	Most recent post first, please list all jobs. (references may be obtained form any past posts)		Dates employed (month and year)	
Employers name, <u>address</u> including post code and Phone number.	Job title and brief description of duties.	Age of children worked with.	From	To
1.				
2.				
3.				
4.				
5.				
6.				
Brief outline of your skills and abilities.				
Languages Spoken				

*A disclosure will be requested in the event of an individual being offered work so please be clear if you have any convictions or cautions. (Any information given will be completely confidential and will be considered only in relation to application for posts covered by the rehabilitation of offenders Act 1974 (exceptions) order 1975. Failure to disclose such convictions could result in dismissal or disciplinary action.)
 Having a criminal record will not necessarily bar you from working with us. This will depend on the nature of the position and the circumstances and background of your offences.
Police Record: Have you any convictions? If yes please give details below quoting act & section.*

NB please ask if you wish to see our policy on the recruitment of ex-offenders.

Police clearance. Carried out by _____ Date Issued. _____

Are you allergic to anything that needs to be taken account in your work environment?

Do you have any health issues that would effect your working with children?

Please tick the categories below which will best describe your ideal job

Live In	Live Out	5 Day post	4 Day post	3 Day post	2 Day post	1 Day post
After school care	Maternity	Mothers Help	Babysitter	Weekend Nanny	Morning post	
Day Nursery Full time post		School full time post			Classroom Assistant full time post	
Work abroad	Temporary Nanny post		Temporary Nursery post			
Care of babies	Care of toddlers		Care of 3 – 5 year olds			Care of school age

Date Free to start or notice period. _____

Where did you here about Riverside ? _____

For your information –

Clients will often ask us to confirm you have a criminal record bureau check. Please tick this box if you do not wish to give us permission to confirm your police check / CRB Number, date and type of check to a client.

Riverside Childcare acts as both an Employment Business when sending you to our clients (all group settings) as a temporary worker, and as an Employment Agency when sending you to clients as a candidate for permanent positions. Riverside Childcare will be responsible for paying your salary on behalf of our clients when you carry out assignments as a temporary worker. Payroll information for temporary workers is detailed on the back of all Riverside Childcare timesheets a copy of which you have received today at your interview along with a pay rate sheet.

Riverside Nannies & Mothers Helps is an Employment Agency, which sends you to clients (the families) for temporary positions where you will be paid directly by the family for the work you carry out on their behalf. The Agency also arranges for candidates to be interviewed by clients, who have instructed the Agency with a view to employing the candidate for permanent positions, once again salary will be paid directly by the client to the nanny or mothers help.

Declaration

I, the undersigned confirm that all the information I have given to the agency is correct. I have circled the holiday pay option which I wish Riverside Childcare to implement on my behalf. I have also received today a time sheet and a pay rate sheet, which explains how I will be graded and what my pay rate will be accordingly. I understand that as part of the recruitment process I may be checked against the current list held under section 142 of the Education Act and the protection of Children Act List.

Name.....

Signed.....

Date.....

Please tick this box if you do not wish us to send you information about events, courses and workshops offered by Riverside Childcare and Riverside Training Company.

RIVERSIDE CHILDCARE
29 Milligan St, London E14 8AT
Tel: 020 7374 6363/4 020 7536 9566
Email: riversidechild@btconnect.com

Dear

Re CRB Disclosure

Name

DOB

Disclosure number:

Riverside Childcare has received a copy of the Enhanced CRB Disclosure held by the above candidate. It states that your organisation is the Registered Body that applied for this disclosure.

The candidate is applying to work with children and we therefore require confirmation that the disclosure did not contain any additional information, and that all categories were clear. If any additional information has been listed on the disclosure would you please indicate this.

I can confirm that:

(A) There is no additional information relevant to the Disclosure other than that shown on the candidate's own copy.

(B) We have received additional information from the CRB that is not shown on the candidate's own Disclosure copy.

Signed

Dated

Please note that this form includes the consent of the applicant named on the CRB to have this information released to Riverside Childcare.

We would be grateful if you could complete this form and either fax it back to us on **020 7374 6364**, return it to us in the post or email your response.

Yours sincerely,

Jill Wheatcroft / Heather Wilkinson

I CONSENT TO MY INFORMATION BEING RELEASED TO RIVERSIDE CHILDCARE
APPLICANTS NAME DATE

APPLICANTS SIGNATURE

RIVERSIDE CHILDCARE IS THE TRADING NAME OF RIVERSIDE CHILDCARE AGENCY LIMITED, REGISTERED IN ENGLAND AND WALES NO 5692988. REGISTERED OFFICE 29 MILLIGAN ST, LIMEHOUSE, LONDON E14 8AT